February 18th, 2019

Attendees: George Srajer, Paul Rossi, Nena Moonier, Wendy VanWingeren, Dean Wyncott, Clay White, John Mazzio, Lisa Berkland

**George:** A memo has been dispersed announcing Nena as the official group leader of the Experimental Facilities Operations Group. Senior management has sanctioned the hiring of her replacement. The title and position description of her previous seat in EFOG will be drafted and posted eventually.

CD3 is anticipated to be achieved sometime in June of this year.

112 different projects, which will ready the APS for the upgrade, have been identified to be tackled between now and the “dark year.”

**Paul:** Two assessments will occur soon: The corrective actions put in place after the capacitor incident in July 2017 will be scrutinized to determine their effectiveness and appositeness. An ISO audit will come to pass the week of Feb 25th – March 1st. Areas evaluated will be lab sink disposal and lead handling.

**Nena:** To herald the appointment of Wendy as CCSM for beamlines, a memo with the news shall be promulgated.

**John:** He had tidied up and neatly organized the sector administrative restriction Wiki page.

**Dean:** As life does not always go as expected, he announced that he will not be retiring in June. His proposed plan is to continue his career as floor coordinator for another successive year.