**Present:** Wendy, Liz, Steve, Shane, Bruce, Katy, John, Matt, Ashley, Bruno

**EFOG Presence onsite: 1/24/22-1/30/22**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** | **Sunday** |  |
| **Jan** | **24** | **25** | **26** | **27** | **28** | **29** | **30** |
| Shift 1 | MCR/Ashley-OC | MCR/Ashley-OC | MCR/Ashley-OC | MCR/Ashley-OC | MCR/Ashley-OC | MCR/Ashley-OC | MCR/Ashley-OC |
| Shift 2 | Ashley/Bruno | Ashley/Bruno | Ashley/Bruno | Ashley/Bruno | Ashley/Bruno | MCR/Ashley-OC | MCR/Ashley-OC |
| Shift 3 | MCR/Ashley-OC | MCR/Ashley-OC | MCR/Ashley-OC | MCR/Ashley-OC | MCR/Ashley-OC | MCR/Ashley-OC | MCR/Ashley-OC |

**Vacation/DORs:**

None

**On going work:**

* 25ID – see below under Shane’s updates
* LBB – see below under Ashley’s updates
* 437 LOM – see below under Shane’s updates

**User Run** **2022-1**

* Starts 8am on Tuesday Feb 1, 2022 (Shane/Katy with John on evenings)
* User Run Pre checklist: <https://anl.box.com/s/4j5di7lmo7p8oa310vx94p7buo5ol83o>
* QEW Walkthroughs and CCCL walkthroughs - Tim Smith is available. Please email him with date and times he can help

**DEC/JAN Shutdown**

* **Dec/Jan Shutdown folder created in box:** [**https://anl.app.box.com/folder/151223834650**](https://anl.app.box.com/folder/151223834650)
* **WR/CCWP spreadsheet:** [**https://anl.box.com/s/qw4iz4i4zb89uv4iuxb6rrkilbf5j46i**](https://anl.box.com/s/qw4iz4i4zb89uv4iuxb6rrkilbf5j46i)

**Shutdown Planning Meeting:**

* Tunnels closed January 19th.
* Pre-Run Meeting – Monday, January 31, 2022 at 2pm

**Round Table Discussion**

Nena

* Covid weekly testing started Jan 11. Please make sure you attend your time slot. Absences are noted and sent to supervisor. Roughly 1400 people are registered for covid testing.
* APS has purchased 1000 KN95 masks. Available in the APS stockroom as of Friday 1/21. Current masks are still viable but this is another option.
* ESAF rules for submission and approval:
	+ ESAFs must be submitted at least 2 weeks before the experiment start date if there are onsite (external to ANL) users. ESAFs must be submitted at least 1 week before the experiment start date for ANL onsite users from divisions outside of PSC.
	+ Only 2 onsite (from divisions outside of PSC or external to ANL) users allowed per ESAF.
	+ Upper management approval needed for high risk ESAFs with external onsite users or if a user group wants more than 2 onsite users (from outside of PSC or external to ANL) on an ESAF.

Wendy

* Please update the CCWP spreadsheet in Box when CCWPs are posted/de-posted in your areas.
* Please add handwritten CCWPs to the list as needed, especially for open mini-hutches so they get added to the Type C Survey list.
* All front-end CCWPs must be through validations complete by Wednesday morning. Please be sure if RSS tags were removed, they are back in place. Ratchet doors will be closing starting tomorrow if not already.
* FE Type Cs should be done this evening 1/25. Wendy will update the spreadsheet on 1/25.

Liz

* Commissioning ESAFs for 2022-1 can be posted starting now but must have a start date no earlier than 2/1/2022. Commissioning ESAFs must end on 4/28/2022.

Matt

* 435 E030 Wet Lab work is finished as of 1/21.
* CCCLs are done for 17 –20. Working on QEWs.
* Clay’s area QEWs are done. CCCLs are in progress for Clay’s area.
* Fire department and Caroline from waste management are identifying unknown samples at sector 20, probably going to other labs as well. Might want to let her know if your labs have unknown samples they need identifying.
* Finalizing updated list of beamline contacts, will be sharing in box this week. If everyone could take a look and see if my corrections are accurate that would be very helpful.

Bruce

* Request to add RGD checkboxes to Equipment and Requirements tabs is almost completed. The RGD checkbox is in production. Jennifer is the programmer.
* The ESAF\_HC\_Requirements table is with the programmers for implementation. We had to adjust the hazard class search in ESAF.
* I will be submitting a request to make sure that the ESAF (with RGD update) gets copied properly to Experiments when posted in shiftlog. This will Jennifer’s first voyage into shiftlog.
* Looking at ESAFs.

Shane

* 437 buildout project essentially complete. Small punch list items remain, instructional walkthroughs ongoing.
* 25ID
	+ Axilon contractor work likely to be done by APS staff due to travel restrictions. Axilon will oversee install remotely. APS still working on the details of who will perform and oversee the work from our side
	+ FMB is still scheduled for late Feb early March. This is for the completion of the mirror install
	+ Robert looking to resume shielding verification first few days of the run
* AMOS equipment order for office equipment
* Walkthroughs complete with exceptions at 27ID-B (just QEW portion) and 30ID (both QEW and CCCL)

Katy

* Walkthroughs will be completed later this week

Bruno

* National Elevator will be at APS later this week and next for their usual inspections. Bruno plans to work on his QEW walkthroughs this week.
* Coherent laser on January 26th and 27th at 7-ID; paperwork on Bruno’s door
* QEWs are in progress and hope to be finished by mid-week

John

* Walkthroughs in progress

Steve

* CCCLs are done; only 3 QEWs remain
* Global Controls to come to 35; date TBD

Ashley

* LBB nearing completion; nothing of note to report
* Instant Trace badge distribution; created a flyer about how to add instant trace app to your phone and will post near the kiosks
* All walkthroughs are complete
* 23-ID-D work will not be done by start-up
* Tim Smith is available for QEWs through Wednesday (1/26) of this week