

**Subject:** Site Access for Users and ESAF Approval

**Date:** Tuesday, February 14, 2023 at 8:29:50 AM Central Standard Time

**From:** Quintana, John P.

**To:** aps\_resident\_users@aps.anl.gov

**CC:** White De Pace, Susan M.

Site access rules require that every individual entering the site have a host assigned to them for their visit. For experiments at the APS, hosts are identified when a beamline approves an ESAF form.

To ensure that Argonne remains compliant with access requirements, effective immediately all ESASFs must be approved by both beamline staff **AND** APS safety personnel no later than 5:00 am on the ***DAY BEFORE the start of an experiment***. This will ensure that on-site users have been assigned hosts before they gain access to the site.

If you have questions or concerns, please contact the User Office.

Best,

John

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John Quintana  
Interim Deputy Associate Laboratory Director for Operations – Photon Sciences  
Argonne National Laboratory  
Photon Sciences Directorate  
9700 South Cass Avenue Bldg 401/B4198  
Argonne Illinois 60439