

Publish a viewable without a promotion request.

This procedure will help to verify the Model and Drawing versions, in the Title block of the drawing, used to create the viewables before having to submit a promotion request.

1. Assemblies, parts and drawings must be completed.
2. All must be saved, uploaded and checked into the proper Windchill folder.
3. This is the folder your workspace is linked to. See "Your Workspace check-in folder"
4. Start Windchill in an outside browser.
5. Open the left side Navigator bar.
6. Click on the Browser tab.
7. Expand the APS Product. Click on the plus.
8. Click on "Folders".
9. Expand the "CAD Users". Click on the plus.
10. Select your name, expand to find the folder you want.
11. Select the Folder your checked in items are at.
12. In the Name column of the Folder Contents, select the drawing.
13. Click in the double rollers window.
14. To monitor the progress click on.

