

Service Coordination Board Meeting Summary

Date: 17 October 2012

Members in attendance:

	Member	In Attendance
AES	John Maclean	√
	Geoff Pile	√
ASD	Michael Borland	
	Ali Nassiri	√
XSD	Mark Beno	
	Chris Jacobsen	
Upgrade Project	Tom Fornek	
	Mohan Ramanathan	

Also in attendance: J. Lang (XSD), Rose Torres (AES), and A. Zholents (ASD)

Secretary: S. Davey (AES)

Agenda

- Upgrade Effort Request Agreements
- Project Status Report
- New Business

Meeting Summary

Upgrade Project ERAs

The Effort Request Agreements for FY13 are being finalized. One of the challenges is the Upgrade project has named specific personnel to be assigned to the upgrade, which in turn puts pressure making experienced personnel available for non-upgrade operations.

Nassiri addressed specific task assignments of importance to ASD.

Lang questioned who would be left supporting beamline operations.

Zholents expressed the need for additional support of operations.

Maclean & Pile: In addition to the planned backfills for personnel assigned to the Upgrade, there is the potential within the AES budget for hiring two to three additional engineers. Hiring contractors can help in the near term for quickly ramping-up support, permanent hires will take more time. There is also the

need to be preparing for the eventual replacement of senior members of the staff. The Controls Group is an area of concern.

Pile: We're waiting to hear back from two potential full-time designers and four additional term positions are under consideration.

Nassiri: Adequate designer support is a significant issue.

Proposal Update

Torres: The start of the month call for status of the previous month has had mixed response.

Pile: Only a few projects were support in FY12. Working with Yuri Ivanyushenkov to detail schedule and resource plans for the SCU, it was identified that work would need to start three months earlier than originally thought. Yuri seems well pleased with the developing plan.

Maclean: Planning and reporting are required to provide an improved level of service.

New Business

No new business.