

Update on the APS User Office and the National User Facility Organization

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Outline

User Office

- End of Experiment Forms (EEFs)
- GUP proposals and beam time requests (BTRs)
- Discussion on changes to Experimental Safety Approval Forms (ESAFS) submissions
- Updates
 - Zip codes and congressional districts
 - IG visit to ORNL
 - Minors on experimental floor
 - Foreign Visits & Assignments

National User Facility Organization (NUFO)

- Nation's helium supply in jeopardy

Following Science from Cradle to Grave Concept and Challenges with That

- Proposal to Beam Time Requests to ESAFS to EEF to Publications
- Challenges in connecting the process
- Making people accountable for submissions
- Working with our partners to make this doable

End of Experiment Forms

- Release EEF system on October 1, 2013
- One mandatory question one proposed question
 - Satisfaction question with multiple points
 - Does this complete your work for publication (future)
- Beamlines will be notified and can add customized questions
- Completion is requested by all general users and all APS beam lines
- For XSD beam lines the local scientific support person will be responsible for submission compliance
- All beamlines will be encouraged to participate
- Automated EEF form will be sent to all beamlines when ESAF is logged-in
- Automated reminders will be sent
- EEF system will lock-down on October 15 of a given year



CAT/GUP Proposals and Beam Time

- All X-ray time needs to be linked to a BTR based on a GUP or CAT proposal
- Many CATS have not entered proposals into the Beam Time Access System
 - Identified CATS that need assistance and will work with them to complete this task
- CAT proposals do not expire
- We are suggesting one CAT proposal per group within CAT
- This will facilitate the cradle to grave concept



Experimental Safety Approval Form Submission

- Discussion on when ESAFS should be submitted
 - Suggestion: When proposal is submitted
 - Guarantees ESAFS are submitted in a timely fashion
 - Availability of samples may not be known at the time proposals are submitted (e.g., MX work)
 - Need to add experimenters to ESAFS that may not appear on proposal
 - Suggestion: When beam time is allocated
 - Doesn't guarantee that ESAFS are submitted in a timely fashion
 - Availability of samples may not be known at the time proposals are submitted (particularly with MX work)



Updates

- Zip codes project nearing completion
 - System look-up on addresses
 - System auto fills address, city, state, zip, four-digit zip extension, and congressional district
 - Will be implemented for US citizens and not for foreign nationals
- IG visit to ORNL on User Agreements

“Upon completion or termination of the project, USER agrees to deliver to DOE and CONTRACTOR a nonproprietary report describing the work performed under this Agreement.”

 - Final report not submitted yet
 - No further laboratories will be visited
 - Outstanding question on what a “project” is

Updates continued

- Minors on experimental floor
 - Raised to the Director's Safety Council
 - Laboratory policy will be written
 - APS has offered to draft a policy for review by the Safety Council
 - Policy should cover minors on tours under an escort policy, minors involved in educational programs, minors conducting hands-on research, no minors on floor for other reasons
 - Documented parental approval will be required
 - Documented insurance coverage should be required
 - Babies on experimental floor
 - Minors working in LOMs
 - Host responsibilities
 - Training

Updates continued

- Foreign Visits & Assignments
 - Sensitive country listing may double
 - Receiving many applications from individuals from T4 countries
 - Working on standardizing visa application letters

Update on NUFO

- Nations helium supply in jeopardy
- Sensitive countries
- AAAS meeting plans being finalized

Questions?

