

Procedure for using the “Red Tags” when disconnecting a water cooled component from its cooling source

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When do I need to use a “Red Tag”?

1. Whenever a component is disconnected from its cooling source a Red Tag is needed. If the water circuit is shut off for maintenance but not physically removed it DOES NOT require a tag.

How do I get a “Red Tag”?

1. Ed Theres and Rich Ferry will be responsible for applying the tag, and logging the location. Ed has a range of tags numbered 1-50. Rich has numbers 51-100.

How do I use the “Red Tag”?

1. Make sure the responsible engineer for the system you will be working on has been notified.
2. When you shut the supply and return valves prior to disconnecting a component from its circuit, apply the “Red Tag” to the supply valve.
3. Upon completion of the work, once flow has been restored, and you are confident that it is leak tight, the flow must be taken with an ultrasonic flow meter and the value recorded.
4. LEAVE THE TAG ON the supply valve. It will be removed upon final inspection as part of the validation process from either the system engineer or me.

NOTE: The “Red Tag” procedure or the use of “Red Tags” is not intended to be a substitution for the proper LOTO or safety precautions you are required to follow.